

1.0 INTRODUCTION

1.1 OBJECTIVE 1-2
 1.2 DISCLAIMER 1-2
 1.3 REGULATIONS 1-3
 1.3.1 Permitting Agency 1-3
 1.3.2 Legal Definitions 1-3
 1.3.3 Working Definition of a Watercourse 1-4
 1.3.4 Tips on Identifying Watercourses 1-5
 1.3.5 Regulating Precepts 1-6
 1.3.6 Permitting System 1-8
 1.4 COMPLETION OF TRAINING PROGRAM..... 1-8
 1.4.1 Activities Permitted Under Certification 1-8
 1.4.2 Working on Crown Land 1-9
 1.4.3 Responsibilities of Certified Individuals 1-10
 1.5 AUDITING WATERCOURSE AND WETLAND ALTERATIONS..... 1-10

2.0 WATERCOURSE AND WETLAND ALTERATION PERMITS FOR CERTIFIED INDIVIDUALS

2.1 WATERCOURSE ALTERATION CERTIFICATION PROGRAM 2-1
 2.2 PERMIT APPLICATION PROCESS 2-1
 2.3 APPROVAL PROCESS 2-2
 2.4 PERMIT EXCLUSIONS 2-2
 2.5 WETLANDS 2-3

3.0 IMPACTS OF WATERCOURSE ALTERATIONS

3.1 BASIC WATER QUALITY PARAMETERS 3-1
 3.2 EROSION 3-1
 3.3 SEDIMENTATION 3-2
 3.4 METHOD OF DEFENSE 3-3

4.0 PLANNING WATERCOURSE ALTERATIONS

4.1 PROJECT LOCATION PLANNING 4-2
 4.1.1 Avoiding Sensitive Areas and Species at Risk 4-2
 4.1.2 Field Inspection 4-3
 4.1.3 Scheduling the Field Inspection..... 4-3
 4.2 ROAD PLANNING PROCESS 4-4
 4.2.1 Road Layout Process 4-4
 4.2.2 Finalizing Road Location 4-5
 4.3 PLANNING A WATERCOURSE CROSSING LOCATION..... 4-6
 4.3.1 Identifying Ideal Watercourse Crossing Locations..... 4-6
 4.3.2 Information to Gather During the Field Inspection 4-7
 4.3.3 Measuring Watercourse Features 4-7

4.3	TIMING OF AN ALTERATION.....	4-10
5.0	SURVEYING AND DESIGNING WATERCOURSE CROSSINGS	
5.1	TERMINOLOGY	5-1
5.2	SURVEYING.....	5-4
5.3	EQUIPMENT	5-5
5.3.1	How to Set Up a Transit Level.....	5-5
5.3.2	Leveling and Using the Instrument	5-5
5.3.3	How to Read a Transit Level	5-6
5.3.4	Helpful Hints for Levels.....	5-6
5.3.5	Common Levelling Mistakes.....	5-6
5.3.6	Calculating Difference of Elevation.....	5-7
5.4	SETTING BENCHMARKS	5-8
5.5	SITE SURVEY	5-8
5.5.1	Begin Survey	5-8
5.5.2	Reducing Elevations.....	5-10
5.6	CREATE A WATERCOURSE PROFILE DIAGRAM.....	5-11
6.0	CULVERT INSTALLATION	
6.1	BASIC STANDARDS.....	6-2
6.2	TYPES OF CULVERTS	6-3
6.3	CULVERT SIZING	6-6
6.3.1	Calculating Diameter: Parameters.....	6-6
6.3.2	Calculating Diameter: Closed-Bottom Culvert	6-8
6.4	FISH PASSAGE	6-14
6.4.1	Stream Gradient/Slope and Fish Passage	6-15
6.4.2	Calculating Stream Gradient/Slope	6-17
6.5	CALCULATING CULVERT LENGTH.....	6-19
6.5.1	Culvert Length when Using Headwalls	6-21
6.6	MULTIPLE CULVERTS	6-21
6.7	TIMING OF INSTALLATION.....	6-22
6.8	CLOSED-BOTTOM CULVERT INSTALLATION	6-22
6.8.1	General Practices.....	6-23
6.8.2	Working in Isolation of the Stream Flow	6-23
6.8.3	Installation	6-24
6.8.4	Backfilling	6-26
6.8.5	Stabilization	6-27
6.8.6	Road Approaches.....	6-29
6.9	ENERGY DISSIPATION POOLS.....	6-30
6.9.1	Design	6-30
6.10	REPLACING CULVERTS	6-31
6.11	EROSION PREVENTION AND SEDIMENTATION MANAGEMENT	6-32

7.0 INSTALLATION OF AN OPEN-BOTTOM CULVERT AND BRIDGE CONSTRUCTION

7.1 OPEN-BOTTOM CULVERTS 7-3
 7.1.1 Basic Standards 7-3
 7.2 OPEN-BOTTOM CULVERT SIZING..... 7-4
 7.3 OPEN-BOTTOM CULVERT INSTALLATION 7-6
 7.3.1 Timing of Installation..... 7-6
 7.3.2 Environmental Considerations..... 7-6
 7.3.3 General Practices 7-7
 7.3.4 Working in Isolation of the Stream Flow 7-8
 7.3.5 Installation 7-8
 7.3.6 Stabilization 7-9
 7.3.7 Road Approaches.....7-10
 7.3.8 Replacing a Closed-Bottom Culvert with an
 Open-Bottom Culvert.....7-11
 7.4 BRIDGES VERSUS CLOSED-BOTTOM CULVERTS.....7-12
 7.4.1 Environmental Considerations.....7-12
 7.4.2 Crossing Location Considerations7-12
 7.5 PERMANENT BRIDGES7-13
 7.5.1 Basic Standards7-13
 7.6 BRIDGE MATERIAL7-14
 7.7 BRIDGE SIZING7-14
 7.7.1 Calculating the Design Flow7-14
 7.7.2 Calculating the Waterway Opening7-15
 7.7.3 Verifying Bridge Size - Does it Meet the Requirements?7-16
 7.7.4 Bridge Length7-17
 7.8 BRIDGE CONSTRUCTION7-18
 7.8.1 Timing of Construction.....7-18
 7.8.2 General Practices7-18
 7.8.3 Working in Isolation of the Stream Flow7-19
 7.8.4 Constructing Bridge Abutments7-19
 7.8.5 Constructing a Bridge7-20
 7.8.6 Protecting the Bridge Abutments7-21
 7.8.7 Road Approaches.....7-22
 7.9 REPLACING BRIDGES7-22
 7.9.1 Replacing a Closed-Bottom Culvert with a Bridge7-22
 7.9.2 Replacing the Decking of a Bridge7-22
 7.10 TEMPORARY BRIDGES7-23
 7.10.1 General Practices7-23
 7.10.2 Temporary Bridge Construction7-25
 7.11 EROSION PREVENTION AND SEDIMENTATION
 MANAGEMENT7-26

8.0 MAINTENANCE OF ROADS AND WATERCOURSE CROSSINGS

8.1 BASIC STANDARDS 8-2

8.2 WATERCOURSE CROSSING STRUCTURES 8-2

 8.2.1 Culvert Maintenance..... 8-3

 8.2.2 Bridge Maintenance 8-4

8.3 ROAD MAINTENANCE 8-4

 8.3.1 Resurfacing the Roadway 8-5

 8.3.2 Grading the Road 8-5

 8.3.3 Brush Maintenance within Right-of-Ways..... 8-6

8.4 MAINTENANCE OF DRAINAGE CONTROL STRUCTURES 8-6

 8.4.1 Roadside Ditches 8-6

 8.4.2 Check Dams..... 8-7

 8.4.3 Hay/Straw Bales and Silt Fences 8-7

 8.4.4 Settling Ponds (or Silt Traps)..... 8-7

 8.4.5 Off-Take Ditches 8-8

 8.4.6 Cross-Drainage Culverts 8-8

8.5 DECOMMISSIONING A ROAD 8-8

 8.5.1 Water Bars 8-9

 8.5.2 Removal of a Culvert..... 8-10

 8.5.3 Removal of a Bridge..... 8-11

8.6 BEAVER ACTIVITY 8-12

 8.6.1 Removal of Beaver(s)..... 8-12

 8.6.2 Removal of a Beaver Dam 8-13

 8.6.3 Guidelines 8-13

 8.6.4 General Practices..... 8-13

 8.6.5 Chronic Beaver Activity 8-14

9.0 EROSION AND BANK PROTECTION

9.1 DEFINITION 9-2

9.2 OBJECTIVES 9-2

9.3 PLANNING CONSIDERATIONS 9-2

9.4 COMMON PRODUCTS FOR EROSION PREVENTION..... 9-3

 9.4.1 Vegetation 9-3

 9.4.2 Structural Products..... 9-3

 9.4.3 Choosing an Erosion Protection Product..... 9-3

9.5 BIOTECHNICAL/VEGETATION 9-4

 9.5.1 Definition 9-4

 9.5.2 Objectives..... 9-5

 9.5.3 Planning Considerations..... 9-5

 10.5.4 Guidelines 9-6

9.6 RIP-RAP 9-7

 9.6.1 Definition 9-7

 9.6.2 Planning Considerations..... 9-8

 9.6.3 Environmental Considerations..... 9-9

9.6.4	Construction	9-9
9.6.5	Guidelines	9-9
9.7	TIMING OF PROJECT.....	9-10

10.0 TIMBER HARVESTING

10.1	DEFINITIONS	10-2
10.2	OBJECTIVES	10-2
10.3	PLANNING CONSIDERATIONS	10-2
10.4	ENVIRONMENTAL CONSIDERATIONS.....	10-3
10.4.1	Buffer Zone.....	10-3
10.5	ACTIVITIES ASSOCIATED WITH TIMBER HARVESTING	10-3
10.6	HARVESTING	10-4
10.7	GUIDELINES	10-4

11.0 WATER INTAKE STRUCTURES

11.1	DEFINITION	11-2
11.2	OBJECTIVES	11-2
11.3	WATER WITHDRAWAL WITHIN CERTIFICATION	11-2
11.3.1	Dry Hydrants	11-2
11.4	PLANNING CONSIDERATIONS	11-3
11.4.1	Environmental Considerations.....	11-3
11.4.2	Water Requirements.....	11-4
11.5	GUIDELINES	11-4

12.0 GENERAL REQUIREMENTS FOR ALL WATERCOURSE ALTERATIONS

12.1	WATER CONTROL MEASURES WHEN WORKING IN A WATERCOURSE (HOW TO WORK IN ISOLATION OF STREAM FLOW).....	12-2
12.1.1	Sizing Requirement	12-2
12.1.2	Cofferdams.....	12-2
12.1.3	Dam and Pump Method.....	12-4
12.1.4	Temporary Diversions	12-5
12.2	EROSION PREVENTION AND SEDIMENTATION MANAGEMENT	12-7
12.2.1	Environmental Considerations.....	12-7
12.2.2	All Projects: Preventing Problems	12-7
12.2.3	Large Projects: Erosion and Sedimentation Prevention Plans	12-8
12.2.4	Planning Considerations.....	12-9
12.2.5	Road Crowning.....	12-9
12.2.6	Roadside Ditches	12-10
12.2.7	Check Dams.....	12-11
12.2.8	Straw/Hay Bale Barriers	12-12

12.2.9	Silt Fence Construction	12-13
12.2.10	Settling Pond (or Sediment Trap)	12-14
12.2.11	Off-Take Ditches	12-15
12.2.12	Cross-Drainage Culverts	12-16
12.2.13	Temporary Mulching.....	12-17
12.2.14	Permanent Re-Vegetation	12-17
12.3	MAINTENANCE OF MACHINERY AND PETROLEUM MANAGEMENT	12-18
12.3.1	Machinery and Equipment.....	12-18
12.3.2	Fuel Handling and Transfer	12-18
12.3.3	Clean-up Material	12-18
12.3.4	Storage.....	12-19
12.3.5	Reporting Procedures.....	12-19
12.3.6	Containment.....	12-19
12.3.7	Clean-up Procedures.....	12-20
12.4	MATERIALS USED FOR STRUCTURES IN WATERCOURSES/WETLANDS	12-20
12.4.1	Fresh Concrete.....	12-20
12.4.2	Treated Wood.....	12-21
12.4.3	Rock material	12-22
12.5	SITE CLEAN-UP.....	12-22

13.0 GLOSSARY OF TERMS

14.0 REFERENCES OF DOCUMENTS

APPENDICES

APPENDIX A - NOMOGRAPHS.....	ii
A-1 Corrugated Steel Circular Pipe	ii
A-2 Concrete/Plastic Circular Pipe	iii
A-3 Corrugated Steel Pipe Arch.....	iv
APPENDIX B - CONVERSION TABLE	v
APPENDIX C - END AREA REDUCTIONS.....	vi
APPENDIX D - WATERCOURSE ALTERATION CERTIFICATION DATA SHEET	vii
APPENDIX E - WETLAND IDENTIFICATION DATA SHEET.....	xi
APPENDIX F - WATERCOURSE IDENTIFICATION CHECKLIST	xii
APPENDIX G - DIRECTORY	xiii